

X HAeXchange Exclusion and Verification Lists Process Guide User Guide

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Exclusion and Verification Lists

Overview

DISCLAIMER

Exclusion Lists are available for view and reference purposes only. Contact the <u>HHAX Support Team</u> to enable the available Exclusion Lists and to obtain a full list of Exclusion and Verification/Licensure Lists.

To assist our clients with the tracking and verifying of **Exclusion Lists** such as OIG, OMIG, and numerous others, HHAeXchange (HHAX) can enable various lists showing Caregivers and Physicians who are excluded from federally-funded programs.

This category covers the **Exclusion and Verification Lists** functionality in the HHAeXchange (HHAX) system. This functionality is managed at an Office level and is run from various sections and pages across the system.

Please direct any questions, thoughts, or concerns regarding the content herein to <u>HHAeXchange Cus</u>tomer Support.

HHAX System Key Terms and Definitions

The following provides basic definition of HHAX System key terms applicable throughout the document.

Term	Definition
Patient	Refers to the Member, Consumer, or Recipient. The Patient is the person receiving ser- vices.
Caregiver	Refers to the Aide, Homecare Aide, Homecare Worker, or Worker. The Caregiver is the person providing services.
Provider	Refers to the Agency or organization coordinating services.
Payer	Refers to the Managed Care Organization (MCO), Contract, or HHS. The Payer is the organization placing Patients with Providers.
ННАХ	Acronym for HHAeXchange



Exclusion and Verification Lists

In the HHAX system, the National Lists are run first followed by the State Lists, both in alphabetical order. The table below is an example of how Exclusion Lists are run in New York (and every state).

Refer to the <u>Exclusion and Verification Lists</u> reference document for a complete list and descriptions for the states where HHAX operates.

All States	New York (specific)
Every state runs the following Exclusion Lists, along with their state-specific lists. • GSA • OFAC SDN • OIG	Runs the following Exclusion Lists. GSA OFAC SDN OIG NY DOH Office of Professional Medical Conduct NYSED Office of Professions Professional Mis-
	conduct Enforcement
	OMIG



Office Setup

The Exclusion/Verification Lists functionality is managed at an Office Level. Navigate to *Admin> Office Setup > Edit Office* and scroll the applicable section (under the *Overtime Scheduling* section).

Exclusion/Verification Lists (i)		History
Exclusion List State: NY 🔻 🕕		
Enable Caregiver Exclusion Lists: 📝	Start As Of: Cancel As Of:	
Enable Physician Exclusion Lists: 📝	Start As Of: Cancel As Of:	
Enable Caregiver Verification Lists: 🗭	Start As Of: Cancel As Of:	
Caregiver Verification Lists: All 🔹		
Enable Physician Verification Lists: 📝	Start As Of: Cancel As Of:	
Physician Verification Lists: All 🔹		
SUI Tax Jurisdiction:		
Save	Cancel	

Exclusion/Verification Lists – User Interface

The dropdown options of the **Caregiver Verification Lists** and **Physician Verification Lists** are available for viewing purposes only (not editable), as seen in the image above. These dropdown menus are organized alphabetically by State followed by the List Name. These fields are multi-select (more than one state and Lists can be selected).

The **Exclusion List State** field dropdown displays the applicable state for the Office. If no state is selected, the dropdown displays the word "Select" indicating no available options. The info bubble displays all lists running for the selected State.

Caregiver Verification Lists

Navigate to *Caregiver Profile > Compliance* to access a Caregiver's Licensing Information section. Unlike Exclusion Lists, note that License Numbers are required to run Verification Lists. If no License Number is available, the Caregiver cannot be checked against any Verification List run.

Compliance Verifications		
No compliance verification found		
Licensing Information ①		
List Name	License Number	
Death Master file from the Social Security Administration	123456	Edit
The National Plan and Provider Enumeration System (NPPES)	123456	Edit
New York State Education Department's Office of the Professions Licensure Verification	123456 (Nurse, LPN)	Edit
New York State Home Care Registry	123456	Edit
Missouri Active Licensed Administrators	123456	Edit
Missouri Insurance Licensure	123456	Edit
Missouri Division of Professional Registration Licensure	123456	Edit
Pennsylvania Department of State Licensing System Verification	123456	Edit
Pennsylvania Department of Health Nurse Aide Registry	123456	Edit

Caregiver Licensing Information Section



To add or edit a Caregiver's License Number, click the <u>Edit</u> Link (on the far-right column). The Edit Licensing Information window populates displaying the applicable License title. In the License Number field, edit or enter the applicable License Number and click the *Save* button.



Caregiver Licensing Information Edit Window

Physician Verification Lists

Navigate to *Admin > Physician Setup > Search Physician* to access a Physician's Licensing Information section. To add or edit a Physician's Licensing Information, click the Edit link.

Edit Physician		71
Physician		History
~~~~~~~~~~~~~~~~~~~		
Licensing Information ①		
List Name	License Number	
MO Active Licensed Administrators		Edit
MO Division of Professional Registration Licensure		Edit
MO Insurance Licensure		Edit
NPPES		Edit
NY State Home Care Registry		Edit
NYSED Office of the Professions Licensure Verification		Edit
PA Department of Health Nurse Aide Registry		Edit
PA Department of State Licensing System Verification		Edit
SSA Death Master File	001010001	Edit
Save Cancel		

Physician Licensing Information – Edit Physician Profile

The Edit Licensing Information window populates displaying the applicable License title. In the **License Number** field, edit or enter the applicable License Number, select the applicable **Profession** from the dropdown menu and click the **Save** button.

HHAeXchange - Edit Licensing Information	×
NYSED Office of the Professions Licensure Verification	
* License Number: 2345678910	
* Profession: Acupuncture	
Save Cancel	

Physician Licensing Information Edit Window

**Note:** The system updates Licensing Information records after successful save of Physician's profile and only via the popup window (as illustrated above).



# **Running Exclusion/Verification Lists**

Tip: You can press Ctrl-F on your keyboard to search this topic.

To run *Exclusion/Verification Lists*, navigate to *Action > Exclusion/Verification Lists* to access the interface page.



Action > Exclusion/Verification Lists

The Exclusion/Verification Lists Interface opens in a separate window to a summary page on the **Requests Pending** tab. Other tabs include **Batch Search** and **False Positive List** which are covered in the following sections.

# **Requests Pending Tab**

The **Requests Pending** tab provides search results. From here, users can see detailed information including the *Batch Number*, the *Batch Type*, and other pertinent information such as the Caregiver's Code/NPI and the Status.

Requests Pending     Batch Search								
Search Results ( 88 )								
Batch Number 👻	Batch Type	Office	Request Date	Caregiver Code/NPI	Name	Hire Date	First Work Date	Status
EXL069100000224	Physician	Excellence QA Team	10/23/2017 3:24:24 AM	6554651313	Physician FAXMD	N/A	N/A	Inprogress
EXL069100000107	Caregiver	Excellence QA Team	5/16/2017 5:52:55 AM	EXQ-1170	Anjani caregiver	08/01/2016	08/01/2016	Inprogress
EXLMO_ALA_Licensure069100000205	Caregiver	Excellence QA Team	10/18/2017 6:28:34 AM	EXQ-1859	Mukul Bharadwaj	01/01/2015	04/30/2017	Inprogress
EXLMO_Professional_Licensure069100000205	Caregiver	Excellence QA Team	10/18/2017 6:28:34 AM	EXQ-1859	Mukul Bharadwaj	01/01/2015	04/30/2017	Inprogress
EXLMO_Insurance_Licensure069100000205	Caregiver	Excellence QA Team	10/18/2017 6:28:34 AM	EXQ-1859	Mukul Bharadwaj	01/01/2015	04/30/2017	Inprogress
EXLNPI_Licensure069100000205	Caregiver	Excellence QA Team	10/18/2017 6:28:34 AM	EXQ-1859	Mukul Bharadwaj	01/01/2015	04/30/2017	Inprogress
EXLSSDI_Licensure069100000205	Caregiver	Excellence QA Team	10/18/2017 6:28:34 AM	EXQ-1859	Mukul Bharadwaj	01/01/2015	04/30/2017	Inprogress
EXLNY_HCR_Licensure069100000205	Caregiver	Excellence QA Team	10/18/2017 6:28:34 AM	EXQ-1859	Mukul Bharadwaj	01/01/2015	04/30/2017	Inprogress
EXLNY_OPED_Licensure069100000205	Caregiver	Excellence QA Team	10/18/2017 6:28:34 AM	EXQ-1859	Mukul Bharadwaj	01/01/2015	04/30/2017	Inprogress
1 " PA NA Then re0 110 002 5	Ca iv	rcel nce 4.7 m	*/15 *01 5:2 34 *	=X/ 185	Mul 1 Bl ad 3	01 1/2 5	c /30 117	* 'ro 'ss

Exclusion/Verification Lists: Request Pending Tab

## **Batch Search Tab**

A **List Name** dropdown menu is available to select Lists as setup by the System Administrator. Once the dropdown is opened, several lists appear for which the user has permissions based on their Agency's offices. From this dropdown, users can select which Lists to batch in a search.

Once a search is executed, the results page appears as follows.



HHAeXchar	nge latch search False Positive List						Close
inducation is contained.							
atch Search							
Creation I	Date From: Creation D	Date To:		Office: All	~	Batch Type	e: All 🔍
	List Name: All	1					
			Search				
Search Results / 3	28.7						
Search Results ( 3	128 )						
Search Results ( 3	28)		1.0.000	la vice i		10 V	1234
Search Results ( 3 Batch Number	28 ) List Name	Batch Type	Office	Creation Date	Caregiver/Physician Count	Exceptions	1234
Search Results ( 3 Batch Number • Ext.031800000329	28 ) List Name Death Naster file from the Social Security Administration	Batch Type Physician	Office Cabrini Care at Home	Creation Date 8/1/2017 1:15:20 AM	Caregiver/Physician Count 346	Exceptions 7	1234 Report
Search Results ( 3 Batch Number - Ex1.011800000129 Ex1.031800000328	28 ) List Name Death Master file from the Social Security Administration The National Film and Provider Enumeration System (NPPES)	Batch Type Physician Caregiver	Office Cabrini Care at Home Cabrini Care at Home	Creation Date 8/1/2017 1:15:20 AM 8/1/2017 12:55:27 AM	Caregiver/Physician Count 346 7	Exceptions 7 0	1234 Report
Search Results ( 3 Batch Number - Dilo11800000329 Dilo31800000328 Dilo31800000327	28 ) List.Norm: Dash Notify file from the Social Society Administration the National Resource Enumeration System (NPES) New York State Education Department's Office of the Professions Licensure Verification	Batch Type Physician Caregiver Physician	Office Cabrini Care at Home Cabrini Care at Home Cabrini Care at Home	Creation Date 8/1/2017 1:15:20 AM 8/1/2017 12:55:27 AM 7/1/2017 2:29:22 AM	Caregiver/Physician.Count 345 7 346	Exceptions 7 0 9	1234 Report Report
Search Results ( 3 Batch Number - DR.031800000328 DR.031800000328 DR.031800000327 DR.031800000326	28 ) List.Name Death Master file from the Social Security Administration Death Master file from the Social Security Administration The National Plan and Provider Enumeration System (WPES) New York State Education Department's Office of the Professions New York State Dong Care Registry	Batch Type Physician Caregiver Physician Caregiver	Office Cabrini Care at Home Cabrini Care at Home Cabrini Care at Home Cabrini Care at Home	Creation Date 8/1/2017 1:15:20 AM 8/1/2017 1:255:27 AM 7/1/2017 2:29:22 AM 7/1/2017 2:15:06 AM	Caregiver/Physician Count 346 7 346 7	Exceptions 7 9 0	1234 Report Beport
Search Results ( 3 Batch Number - Dx1031800000329 Dx1031800000328 Dx1031800000327 Dx1031800000325 Dx1031800000325	28 )  List.Name Death Master file from the Social Security Administration The National Film and Provide Enumeration System (VMPES) New York State Social Corporational's Office of the Professions New York State Home Care Registry	Batch Type Physician Caregiver Physician Caregiver Physician	Offlice Cabrini Care at Home Cabrini Care at Home Cabrini Care at Home Cabrini Care at Home Cabrini Care at Home	Creation Date 8/1/2017 1:15:20 AM 8/1/2017 1:2:55:27 AM 7/1/2017 2:29:22 AM 7/1/2017 2:15:66 AM 6/1/2017 1:2:58:20 AM	Caregiver/Physician Count 346 7 346 7 346 346	Exceptions 7 0 9 0 10	1234 Report Report
Search Results ( 3 Batch Number - Ext.01180000022 Ext.031800000328 Ext.031800000327 Ext.031800000326 Ext.031800000325	28 ) LIST.Name Death Master file from the Social Security Administration Death Master file from the Social Security Administration The National Read The Administration System (NPES) New York State Education Department's Office of the Professions Licenseu Vertification Care Regime Massari Instructional Administrators Massari Administrators Massari Administrators	Batch: Type Physician Caregiver Physician Caregiver Physician Caregiver	Office Cabrini Care at Home Cabrini Care at Home Cabrini Care at Home Cabrini Care at Home Cabrini Care at Home	Creation Date 8/1/2017 1:15:20 AM 8/1/2017 1:25:27 AM 7/1/2017 2:25:22 AM 7/1/2017 2:15:06 AM 6/1/2017 1:25:8:20 AM 6/1/2017 1:24:8:28 AM	Caregiver/Physician Count 346 7 346 7 346 133	2 Exceptions 7 0 9 0 10 2	1234 Report Report Report Report
Search Results ( 3 Batch Number - Ext.031800000329 Ext.031800000328 Ext.031800000327 Ext.031800000325 Ext.031800000325 Ext.031800000323	28 )  Last.Name but Master file from the Social Security Administration The National Film and Annual Experimentation System (VMPES) how York State Exploration Desperimentation Software of the Professions New York State Home Care Registry Newson: Active Lossend Administrators Newson: Thissurance Licenseire Messonic Thissurance Licenseire	Batch Type Physician Caregiver Physician Caregiver Physician Caregiver Physician	Office Cabrini Care at Home Cabrini Care at Home	Creation Date 8/1/2017 1:15:20 AM 8/1/2017 1:15:27 AM 7/1/2017 2:25:27 AM 7/1/2017 2:25:22 AM 7/1/2017 2:25:20 AM 6/1/2017 12:58:28 AM 6/1/2017 12:58:28 AM	Carcoliver/Physician Coant 346 7 346 346 7 346 346 346 346 345 345	Exceptions 7 0 9 0 10 2 10 2 10 0 10 2 10 10 10 10 10 10 10 10 10 10 10 10 10	1234 Report Beport Report Report Report
Search Results ( 3 Batch Number - Ext.031800000328 Ext.031800000328 Ext.031800000327 Ext.031800000325 Ext.031800000324 Ext.031800000324	28 ) LIST.Kanne: Dash Master file mon the Social Security Administration The National Rein and Provider Enumeration System (VMPES) New York State Education Department's Office of the Professions Literature Verification New York State Inome Care Registry Newson's Active Losseed Administrations New York State Inome Care Registry Messouri Divesion of Professional Registration Messouri Divesion Messouri Divesion of Professional Registration Messouri Divesion Messouri Messo	Batch Type Physician Caregiver Physician Caregiver Physician Caregiver Physician Caregiver	Office Cabrini Care at Home Cabrini Care at Home	Creation Date (7/2017 1:15:20 AM (7/2017 2:25:22 AM 7/1/2017 2:29:22 AM (7/2017 2:29:22 AM (7/2017 2:26:22 AM (7/2017 2:26:22 AM (7/2017 1:25:42 AM (7/2017 1:15:02 AM	Carcgiver/Physician Count 346 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	Exceptions 7 0 0 10 10 2 10 4	1234 Report Report Report Report Report
Search Results ( 3 Batch Number - EN.031800000329 EN.031800000328 EN.031800000322 EN.031800000322 EN.031800000324 EN.031800000324 EN.031800000324	28 ) List.Name Death Master file from the Social Security Administration Death Master file nam direvider Enumeration System (VMPES) New York, State Education Department's Office of the Professions New York, State Enour Care Registry Mission Address Longe Care Registry Mission Address Longe Care Registry Mission Devision of Professional Registration Longence Hissional Devision of Professional Registration Longence	Batch Type Physician Caregiver Physician Caregiver Physician Caregiver Caregiver Caregiver	Office Cabrui Care at Home Cabrui Care at Home	Creation Date 8/1/2017 1:15:20 AM 8/1/2017 1:25:527 AM 7/1/2017 2:25:27 AM 7/1/2017 2:25:20 AM 6/1/2017 1:25:820 AM 6/1/2017 1:25:820 AM 5/1/2017 1:15:42 AM 5/1/2017 1:15:42 AM	Caregiver/Physician Count 365 7 366 7 346 133 133 135	Exceptions 7 0 9 0 10 2 10 4 0	1234 Report Report Report Report Report

#### **Batch Search Results**

The dropdown menu displays all Exclusion Lists for which the Agency chooses to run batches for. Search results are based on the selected Exclusion Lists.

Upon selecting the Batch, the user arrives at the Batch Details search page which provides the selected Batch Details such as the List Name, Batch Number, and other details. Search filters are available to expand the search further to include a **Results** dropdown, as described in the table beneath the following image. Click the *Search* button to expand details further.

Requests Pending Batch Search False Pos	itive List									(
Batch details										
Batch Number: SSDI06910000	6643 Creatio	on Date: 01/24/2018 03:09:5	2 AM	Caregiver/Physici	an Count: 1	Exceptions: 1	Batch Type: Caregiver	0	ffice(s): Excellence QA Team	Report
List Name: SSA Death Mas	ter File									
Search Caregiver Code:		Caregiver Las	t Name:	Search	Caregiver Fi	rst Name:		Result:	Vil /alid Invalid Not Searched	1
Search Results ( 1 )										
Search Name	License Number	DOB	Match Name		Match License Num	ber	Match DOB	Death Date	Result	More Info
Shrinath pandey	001010001	XXX/XXX/XXXXX	GRACE MUZZEY		001010001		04/16/1902		Invalid	١

#### Batch Search: Refined Search

Field (Select)	Results
All	Displays Valid, Invalid, and Not Searched results on the same page.
Valid	Displays all Verification List results where the search details are the same as the match details.
Invalid	Displays all results where search name and license number do not match records in queried database. In the image above, the <i>Death Master List</i> is used. In this List, a person's Social Security Number (SSN) is verified to ensure that the SSN does not belong to a dead person (in case the employee provides a false SSN). In the system, the SSN is considered a "License Number." In this case, a searched license number is identical to a matched license number which may indicate fraud. For this reason, the individual shows as "Invalid."
Not Searched	Displays all results which had insufficient information recorded in the HHAX system such that a query would have been unsuccessful, and therefore no query was run. All individuals batched up to be run through a Verification List must have the minimum required details available in the required fields of their profile. If the required details are not



available in the required fields, they are not entered into a batch or query, and their record appears as "Not Searched."

#### Adding individuals to the False Positive List (FPL)

The following example illustrates how to add a Caregiver to a False Positive List (FPL) after running a Batch Search. Caregiver *Jane Doe* shows up on a **GSA** list; however, the Agency has determined that Jane Doe is not a Caregiver.

Step	Action
	On the <i>Batch Search</i> results, click on the <u>Batch Number</u> (link) showing <b>Exceptions</b> (count).
	Requests Pending Batch Search False Positive List
1	Batch Search Creation Date From: 12/01/2019 Creation Date To: Office(s): All V Batch Type: All V List Name: All Search
1	Search Results ( 3 )       Batch Number -     List Name     Batch Type     Office     Creation Date     Caregiver/Physician     Exceptions       EXL037000009995     Exclusion Lists     Caregiver     12/2/2019 8:53:31 AM     1     0       EXL037000009994     Exclusion Lists     Caregiver     12/2/2019 1:54:02 AM     4593     45       EXL03700009993     Exclusion Lists     Caregiver     12/1/2019 1:54:01 AM     65     0
	Batch with Exceptions
	The Batch Details page opens. Select the Exclusion (for example GSA).          Requests Pending       Batch Search         Batch details       Batch details         Batch Number: EX       994         Creation Date:       12/01/2019 01:54:02 AM         Caregiver/Physician Count:       4593 Exceptions: 45         Batch Type:       Caregiver         Office(s):       Report
2	Search  Search  Caregiver Code: Caregiver Last Name: Caregiver First Name: Caregiver First Name: Search
	Select Exclusion List
	On the search results, 1) compare and confirm that the Caregiver is a false positive. 2) Click on the <b>Add to FPL</b> button (on the right-most column of the row), as seen in the following image.
3	Batch Buchins     Part Declains     Caregiver/Physician Count: 4593     Exceptions: 45     Batch Type: Caregiver     Office(s):     Report       List Name:     Exclusion:     Caregiver Code:     Caregiver Last Name:     Caregiver First Name:     Caregiver First Name:
	Search Results (44)  Caregiver Name DOB Code A Date DOB DoB Code A Date DOB DoB Code A Date DOB Do
	Adding Caregiver to a FPL
4	Moving forward, the selected Caregiver does not show up on the selected Exclusion list when compared to the same incorrect excluded individual.



## False Positive List Tab

The **False Positive List** tab only deals with Exclusion Lists which includes newly added Lists. The **Exclusion** dropdown shows all selected Lists (all Lists available for any office throughout an Agency), as shown in the following image. *Select* an **Exclusion List** from the dropdown, which is required to run a query. Click the *Search* button to continue.

Kequests Pending Batch Search  False Positive List						
Search	Batch Type: All	Office(s): All	* Exclusion:	Select	Number:	
Car	egiver Code:	Last Name:	First Name:	GSA OFAC SDN OIG		
		Search		MO Medicaid Provider Sanctions/Terminations NJ Debarment		
				NY DOH Office of Professional Medical Conduct NYSED Office of Professions Professional Misconduct Enforcement OMIG		
				PA Department of State Disciplinary Actions PA Medicheck PA Sex Offender Registry		

False Positive Tab: Exclusion List Search

The results are generated in the *False Positive List* grid, as shown in the following image. Each line item indicates specific information as described in the table below the image.

Requests Pending   Batch Search   False Positive List													
Search													
Batch Type:         All          Office(s):         All         * Exclusion:         OlG         NPI Number:													
Care	giver Code:			Last Name:		Fi	rst Name:						
						Search							
Search Results ( 5 )													
Туре 🚺	Caregiver Code/NPI	Name 🛛 🚳	<u>ров</u>	Exclusion Name	Exclusion DOB	General	Exclusion Type	Specialty ⁽⁹⁾	Address 10	Date 🕕	(2) Reinstatement	Date ¹³ Added	Morell
Caregiver	1007	Katherine C	XXX/XXX/XXXXX	KATYA SARAYARKAEV SILVA	07/29/1969	IND- LIC HC SERV PRO	112884	NURSE/NURSES AIDE	SAN LUIS OBISPO CA 93405	11/20/2012		11/03/2017	<ul> <li>Image: Image: Ima</li></ul>
Caregiver	1082	satya m	XX/XX/XXXXX	SATYA V BUSHANAM		MEDICAL PRACTICE, MD	1128A1	GENERAL PRACTICE/FP	LOVELAND CO 80537	04/22/1985		11/01/2017	• 🗙
Physician	1234567891	james bond	N/A	CHRISTOPHER JAMES BOND	12/16/1981	INDIVIDUAL (UNAFFILI	1128A1	NO KNOWN AFFILIATION	SPRINGFIELD OR 97477	09/18/2014		11/13/2017	0 🛛
Physician	2285282828	Pradeep B	N/A	VISHNU PRADEEP MEDA	05/16/1980	IND- LIC HC SERV PRO	1128A1	PHYSICAL THERAPY	MILAN MI 48160	05/20/2014		11/02/2017	1 🗙
Physician	444444444	Physician 1	N/A	ASTRAMED PHYSICIAN PC		MD/DO PRACTICE	112888	GENERAL PRACTICE	WAYMART PA 18472	02/20/2017		08/08/2017	1

#### **False Positive List Results**

Column		Description				
1	Туре	Indicates Employee Type (Caregiver or Physician)				
2	Caregiver Code/NPI The National Provider Identifier (NPI) Number or Caregiver Code assigned by the HHAX system.					
3	Name	Name Caregiver/Physician Name				
4	DOB Date of birth recorded in the system					
5	5 Exclusion Name Name registered with Licensure					
6	Exclusion DOB Date of birth registered with Licensure					
7	General	Specifies the type of Licensure				
8	Exclusion Type	Indicate what the applicable Exclusion				
9	Specialty	Indicates the individual's specialty				
10	Address	Address registered with Licensure				
11	Date	Effective date of Exclusion				
12	Reinstatement	Effective date of Reinstatement (if applicable)				



# The Enterprise System

Column		Description			
13	Date Added				
14	More Info	Click the More Info (icon) to access the view-only Response Details popup summary window.			
15	Delete	Delete the record from the result list			